

No. 14/29/2018-OIDB

Date: 16-08-2018

**INVITATION OF BIDS FOR OPERATION & MAINTENANCE OF FIRE FIGHTING SYSTEM,
SERVICE WATER SYSTEM, SOFTENING PLANTS AND OTHER ALLIED PACKAGES.**

Oil Industry Development Board (OIDB) invites bids from reputed and financially sound organizations having experience and expertise in operation and maintenance of fire fighting system, service water system, water softening plants and other allied packages installed at OIDB Bhawan Sector-73 Noida, as per the following schedule:

Sl. No.	Item	Description
1	Scope of Work	Operation and maintenance of firefighting system, service water system, water softening plants and other allied packages installed at OIDB Bhawan.
2	Type of bid	Two bid system: (1) Technical bid (2) Price bid as per Schedule of Rates (SOR) Both the bids to be submitted separately online on Central Public Procurement Portal https://eprocure.gov.in by 30.8.2018 up to 2 pm
3	Availability of bid document on	Central Public Procurement Portal - https://eprocure.gov.in OIDB Website - www.oidb.gov.in
4	Submission of bid document on	Central Public Procurement Portal - https://eprocure.gov.in
5	Earnest Money Deposit (EMD)	Rs.1.30 Lakh through NEFT/RTGS in favour of OIL INDUSTRY DEVELOPMENT BOARD A/C No. 11084240909 State Bank of India, Main Branch, Parliament Street, New Delhi. IFSC: SBIN0000691
6	Tender upload date	22.8.2018 at 10 AM
7	Date of pre - bid meeting	29.8.2018 at 11 AM
8	Last date of submission of bids	11.9.2018 up to 2 PM
9	Date of opening of technical bid	12.9.2018 at 3 PM
10	Contact person	DCF&AO, OIDB Bhawan, Sector-73, Noida

प्रधान कार्यालय :-
ओ.आई.डी.बी. भवन, 'सी' ब्लॉक, तीसरी मंजिल,
प्लॉट नं. 2, सैक्टर - 73, नौएडा-201301, उ.प्र.
फोन : 91-120-2594602, 603, 604 फैक्स : 91-120-2594630
वेबसाईट : www.oidb.gov.in

पंजीकृत कार्यालय :-
301, वर्ल्ड ट्रेड सेंटर, तीसरी मंजिल, बाबर रोड, नई दिल्ली - 110 001
फोन : 91-11-23413540

Main Office :-
OIDB Bhawan, 'C' Block, 3rd Floor
Plot No. 2, Sector - 73, Noida-201301, Uttar Pradesh
Phone : 91-120-2594602, 603, 604 Fax : 91-120-2594630
Website : www.oidb.gov.in

Registered Office:-
301, World Trade Centre, 3rd Floor, Babar Road, New Delhi - 110 001
Phone : 91-11-23413540

2	PREQUALIFICATION CRITERIA (PQ)
2.1	Bidder should have valid license for operation and maintenance of firefighting system, service water system, water softening plants and other allied packages.
2.2	Bidder should have valid PAN, PF, ESI and GST registration.
2.3	Bidder should have registered/branch office in Delhi/NCR region.
2.4	Bidder should have experience of similar work from CPSUs/State PSUs/Central or State Govt./Semi Govt./MNCs.
2.5	Bidder should have an average annual financial turnover in similar work during the last 3 financial years, ending 31 st March 2018, of at least 30% of annual estimated cost i.e. Rs 7.80 Lakhs.
2.6	Experience of having successfully completed similar work during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: a) Three similar completed works costing not less than the amount equal to 40% of the annual estimated cost i.e. Rs 10.40 Lakhs Or b) Two similar completed works costing not less than the amount equal to 50% of the annual estimated cost i.e. Rs 13 Lakhs Or c) One similar completed work costing not less than the amount equal to 80% of the annual estimated cost i.e. Rs 20.80 Lakhs
2.7	Similar work means successful operation and maintenance of firefighting system, service water system, water softening plants, other allied packages and equipment listed in Annexure - I.
2.8	Offer of bidder under liquidation and/or net worth going negative will not be considered. A declaration/undertaking to this effect shall be submitted by bidder mandatorily.
2.9	Bidder should not be on holiday list/black listed by OIDB or any of Govt./PSU/MNC. A declaration/undertaking to this effect shall be submitted by bidder mandatorily.
2.10	Documentary proof in respect of prequalification criteria 2.1 to 2.9 should be submitted with technical bid.
2.11	Annexure - II & III to be submitted with supporting documents towards qualification.
3	TERMS & CONDITIONS
3.1	Tender document should be submitted with covering letter having index in which information of attached documents be given serial wise like name of the document with page numbering etc.
3.2	All pages of the Tender Document are to be signed by the authorized signatory with stamp of the bidding firm as token of having accepted all the terms and conditions of the tender. Person signing the bid or other documents attached with tender must clearly write his/her name and also specify the designation.
3.3	Proper numbering should be done of all pages of the Tender Document along with supporting documents.
3.4	Incomplete bid and/or bid without serial numbered pages and/or without covering letter will be rejected.
3.5	OIDB reserves the right to annul the process of tendering at any time without assigning any reason. OIDB reserves the right to reject any or all the tenders without assigning any reason. OIDB also reserves the right to change any condition of the tender before submission of the bids. The same will also be

	uploaded on Central Public Procurement Portal & OIDB's website.
3.6	Pre-bid meeting has been assigned a time for bidders to seek clarification.
3.7	Bidder must acquaint himself/herself of the site and conditions prevalent and the system of firefighting, service water, water softening plants and other allied packages at OIDB Bhawan at their own cost and convenience.
3.8	Validity of bid should be 120 days from the date of opening of Technical Bid. Bids with validity less than 120 days shall not be considered.
3.9	Bids received without the prescribed Earnest Money Deposit shall be rejected. EMD of the unsuccessful tenderer will be returned, without interest, within a period of three months from the date of award of contract to the successful bidder. EMD of the successful bidder is liable to be forfeited if the bidder does not sign an agreement in the prescribed form attached at Annexure-IV within fifteen days of the receipt of the letter of Award. EMD waiver for SMEs will be as per government guidelines. A certificate of SME status will be required mandatorily. EMD of the successful bidder will be adjusted against the security deposit/ performance security deposit as per bidder's consent.
3.10	Price bid of technically qualified bidders only will be opened.
3.11	Plant will be handed over to the successful bidder in good condition. Any defects observed at that time are to be brought to the notice of OIDB. Any claim on this account later on will not be considered. On completion/termination of the contract plant will be taken over by OIDB/incoming contractor in good condition and all equipment in working condition. Cost for any deficiency will be booked on the outgoing contractor.
3.12	Successful bidder shall furnish required security deposit/Performance Bank Guarantee within Thirty days (30) from the date of Letter of Award (LOA) of work by OIDB as per attached proforma at Annexure-V or Demand Draft or Fixed Deposit Receipt (in original) made in favour of OIDB, Sector-73, NOIDA for a sum of Rs. 2,60,000/- . The Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier
3.13	Successful bidder shall become contractor hence the term bidder and contractor as appearing in this tender shall denote same person before the bid and after the award of contract respectively.
3.14	Subletting of the contract and or splitting of work is prohibited.
4	SCOPE OF WORK
4.1	Operation of firefighting system including automatic sprinkler system, water supply system and softening plants, etc. Proper start-up, smooth running, shut down including emergency stop and start, change over in line with manufacturer operating instructions and other related activities, etc.
4.2	Inspection, logging of relevant data and record keeping.
4.3	Checking of equipment, machinery and related instrument etc. for satisfactory performance, proper functioning, lubrication, leakages, abnormal vibration and sound level etc. to maintain good health and to obtain optimum performance from equipment, machinery & related equipment.
4.4	Monitoring and maintaining water quantity & quality including operation of pumps, control of leakage/spillage, maintenance of water level in tanks, cleaning of pumps, maintaining water quality by exercising suitable measures, treating with recommended chemical to keep the cycle of concentration low & to limit the scale

	formation.
4.5	Operation and maintenance work of equipment described in Annexure-I shall be carried out with the help of technically trained and competent staff as per manufacturer instructions/guidelines.
	<p>Routine check-up:</p> <ul style="list-style-type: none"> i. Checking and cleaning of all the equipment. ii. Checking & cleaning of water lines. iii. Checking & tightening foundation bolts, belts, alignment of pulleys and pump couplings, etc. iv. Checking and tightening glands and water valves. To replace if required. v. Checking, cleaning & upkeep of instruments such as temperature indicator, pressure indicator, flow meter, etc. i. Checking the correctness and calibration of all safety and automatic controls. ii. Cleaning of surrounding area. vi. Any other work not mentioned above but required to keep plant/equipment in good working condition.
	<p>Annual check-up:</p> <ul style="list-style-type: none"> i. Checking and greasing of equipment bearings. Replacement of bearings as per technical requirement. ii. Checking & replacing gland packing and water line valves. iii. Overhauling of equipment as per technical requirement. iv. Any other annual check-up works not mentioned above but required to keep plant in good working condition.
4.6	The requirement will also include all relevant activities and works not specifically stated above but required for the operation & maintenance of the defined systems and other allied packages.
4.7	In addition to above work activities, contractor will attend to breakdowns, preventive maintenance work & overhauling of machines promptly as required from time to time. Contractor will provide additional manpower, if required for this purpose without extra cost to OADB.
4.8	Operational requirement in brief includes plant start up, plant change over, plant shutdown, routine inspection, record keeping, checking as per operating standards specified by equipment manufacturer.
4.9	Contractor will maintain printed log book for records of operation and maintenance works carried out. Shift wise recording of activities in log book and compile MIS reports weekly to be submitted to Officer-in-charge. Printed log book for this purpose shall be arranged by contractor at own cost.
4.10	Contractor will submit progress report indicating important events, consumption, utilization of plant, detailed maintenance work done every month. Contractor's site supervisor will keep close interaction with OADB. Supervisor will apprise OADB of day to day activities and will seek operational needs of the day other than scheduled.
4.11	OADB will provide spare parts required which may be needed for maintenance. However written information with complete specification & quantity required shall be provided by contractor well in advance to take care of lead time for purchase of such spare parts.
4.12	Contractor will provide at own cost all required electrical/mechanical/instrument consumable material like rubber washer, rubber gasket, rubber & metallic O-ring, packing material, gland packing material, PVC tape, Teflon tape, screw, nut-bolt, washer, bearings, cotton waste, cloth, emery paper, metal/plastic cleaning liquid,

	fuse, paint, grease, lube oil, M-seal, araldite, Fevikwik, fine sand, and all other small value consumable items.
4.13	Contractor will promptly attend to all breakdowns and will perform preventive maintenance and annual overhauling based on non-destructive methods.
4.14	Services of OEM will be taken to attend to the machine for any breakdown in case the contractor is unable to rectify the defect, the same shall be got rectified from OEM by the contractor at contractor's risk & cost.
4.15	Contractor will provide at own cost all necessary standard tools and special tools, tackles, equipment like portable welding machine, halide torch, manual loudspeaker for mock drill, complete tool box/kit, etc. at site for attending to mechanical, electrical & instrumentation related maintenance and breakdown jobs.
4.19	Contractor will carry out maintenance of various equipment at own cost.
4.20	Contractor will take necessary action promptly during power failure/power restoration/fire/other emergency situation. The instruction given by officer-in-charge will be final and binding on the contractor.
4.21	All safety & security measures, precautions, rules, regulations as required under law shall be the responsibility of the contractor
4.22	While carrying out the work utmost care would be taken by contractor to ensure that property of the OIIB is not be damaged. In case of damages, the same shall be replaced/rectified by contractor at own cost.
4.23	It shall be contractor's responsibility to keep all the equipment and surrounding area neat and clean.
4.24	In case electric motor is burnt due to any reason contractor will have to make good the loss either by repair or by replacement as the case may be at contractor's own cost.
4.25	Defect liability period - For the services extended by the contractor and the quality of work performed, it will be guaranteed/warranted that the equipment/machine will perform satisfactorily and for this purpose after replacement of parts will remain under guaranteed/warranted for six months from the date of installation/replacement.
4.26	Contractor will take over entire installation before commencement of the work and hand over back the same at the time of completion of the contract in original condition. However normal wear and tear will not be contractor's responsibility. Care shall also be taken not to damage installation by improper handling etc.
4.27	Contractor will have to arrange required number of caution board at own cost for displaying on the controlling switches while attending repair work. All safety measures to be taken as required under law shall be the responsibility of the contractor.
4.28	Information of break down, fault, defects etc. noticed by your workmen shall be recorded with date and time and informed to officer-in-charge. Remedial measures/actions are to be initiated immediately by the contractor.
4.29	Contractor shall regularly top up underground water storage tanks. Topping of overhead emergency water tank however shall be done regularly by contractor after completion of repairs as per SOR Sl. No. 3(i).
4.30	Hydro testing of fire water sprinkler and hydrant network and fire hose pipes to be done periodically.
4.31	Contractor to obtain NOC from fire safety department UP/Noida Authority at own cost. However, statutory fee shall be reimbursed by OIIB.

5	OIDB's Obligation
5.1	OIDB shall supply water and electricity of available quality and quantity free of cost.
5.2	Power supply is drawn from Paschimanchal Vidyut Vitran Nigam Ltd. (PVVNL) of UP state. Consistency and quality of power cannot be ensured by OIDB.
6	Contract Period
6.1	The contract shall initially be valid for a period of two years and may be further extended for a period of one year subject to satisfactory performance, on the same rates, terms and conditions at the sole discretion of OIDB.
7	Payment Terms
7.1	Contractor shall submit bill in duplicate along with the attendance sheet, wage sheet, an undertaking that they have complied all the statutory obligations, EPF Challan, ESI challan, copy of log book maintained for routine, monthly and seasonal check-up, copy of equipment availability sheet for all works executed in the previous month. Payment of the contractor's running bill shall be released after satisfactory performance of the job within 30 days of submission of the bill.
7.2	In the event of any query, objection, delay or dispute with regard to any bill or a part thereof, the contractor shall not be entitled to any interest for late payment.
7.3	Payment of RA bills will be made through Electronic Funds Transfer (NEFT)/RTGS. For this contractor shall submit bank details and a crossed cheque. Bank charges will be to contractor's account.
7.4	Income tax deduction shall be made from all payments as per provisions of income tax act, 1916 as applicable from time to time. Contractor will indicate PAN and GST registration number on monthly bills.
8	Statutory obligations
8.1	In the event of violation of any contractual or statutory obligations contractor shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against OIDB by any individual, agency or government authority due to acts of the contractor, the contractor shall be liable to make good/compensate such claims or damages to the OIDB. As a result of the acts of the contractor, if the OIDB is required to pay any damages to any individual, agency or government authority, the contractor would be required to reimburse such amount to the OIDB or the OIDB reserves the right to recover such amount from the payment(s) due to the contractor while settling his/her bills or from the amount of security deposit of the contractor lying with OIDB.
8.2	Contractor will make payment of wages to all their employees electronically in accordance with the minimum wages as applicable to Central Government departments. Revised minimum wages as declared by central government from time to time shall be paid by OIDB. In case of non-payment of wages or any other dues to any of your employee, OIDB reserves the right to recover the amount equal to such dues of the employees from contractor's bill and pay to concerned employee. Contractor will take all necessary steps to deposit statutory contribution in respect of employees with the concerned authorities and to ensure strict compliance of labour laws. This will be the responsibility of the contractor to comply with the statutory obligations related with the contract including the provident Fund (PF) and Employee State Insurance (ESI) for the persons deployed

	by the contractor. Contractor shall adhere to all laws, rules and regulations that may be in force from time to time concerning the employment or service conditions of their employees.
9	Deployment of Manpower
9.1	Contractor will deploy one qualified supervisor in day shift duty on 48 hours a week basis. However, as per need the supervisor may be required to overstay beyond working hours & on Sunday/holiday without any additional compensation. Supervisor should have minimum 3 years' experience in similar work.
9.2	Contractor will deploy sufficient skilled manpower for Operation and maintenance of firefighting system, service water system, water softening plants and other allied packages as well as for maintenance on all days of the week. Minimum one "fireman cum operator" and one helper will be deployed for operation and maintenance of firefighting system, service water system, water softening plants and other allied packages on 24 hr basis for all days of the week. In addition to above, separate experienced engineer and manpower will be deployed by contractor at own cost for maintenance works. Contractor may deploy more persons as deemed fit depending on the requirement. Firefighting system, service water system, water softening plants and other allied packages are "Emergency Services" to be run on 24x7 basis even on national holidays.
9.3	Technical staff provided by the contractor must be ITI pass in similar work with minimum 3 years' experience. The helper shall have minimum education up to 10th standard with minimum 3 years' experience in similar work. The contractor shall have to furnish detailed bio data of all personnel deployed by him and shall submit the copy of qualification to the satisfaction of OIDB.
9.4	Contractor will arrange for alternate personnel at no extra cost to OIDB to cover the absenteeism on holidays, leaves etc. in respect of the staff deployed by him.
9.5	Expert of contractor in similar work shall visit site at least once a month or as and when required without any additional cost to OIDB. Expert will apprise officer-in-charge OIDB about health of firefighting system, service water system, water softening plants and other allied packages.
9.6	Contractor will arrange at own cost adequate manpower, consumables, transport, etc. for the execution of the entire work. In case contractor fails in fulfilling obligations under the contract, OIDB shall engage services of OEM at the risk and cost of the contractor.
9.7	Contractor will ensure that his representative is always available for proper administration and supervision of the work during and after office hours.
9.10	Bidder shall ensure the safety of the persons deployed by them and bidder himself will be responsible for the same. Bidder will indemnify OIDB for any mishap, injury, accident to the persons deployed by the bidder for the job at OIDB, Fire Fighting System and water management system.
9.11	All persons deployed by the contractor at OIDB site shall be provided with two sets of firefighting uniform. All persons shall also be provided with one pair of safety shoes, one pair of gum boots and one fire helmet. The cost involved for these items shall be borne by the contractor.
10	Penalty
10.1	Penalty equal to 1%, of monthly payable amount, per day subject to a maximum of 10% may be imposed on contractor for not carrying out the job and services under the contract. In addition, on such day, OIDB reserves the right to carry out job through any other agency at contractor's risk and cost.

10.2	In case, any of the job/jobs mentioned in the WO is/are not executed/attended except due to force majeure conditions, the same can be carried out from the market at contractor's risk and cost. The cost at which work is got executed plus 25% extra as administrative cost shall be charged by OIDB.
10.3	All equipment should be in working conditions during the contract period. In case of failure of any equipment/machine during the contract period the same shall be repaired or got repaired from OEM of machines/equipment. Failure to carry out the repair/replacement by bidder or getting repaired from OEM for more than a period of 15 days shall attract provision of penalty as above.
11	Arbitration
11.1	Dispute, if any, arising out of the contract, shall be settled by mutual discussion, failing which, the dispute shall be referred to arbitrator to be appointed by Secretary, OIDB and arbitration shall be considered as per Arbitration Act. Notwithstanding the place where the work under this contract is to be executed, the courts of Delhi alone shall have the jurisdiction over all matter concerning this contract.
12	Termination
12.1	For premature termination of the agreement, three month notice from either side shall be required in writing. Contractor shall vacate the premises, if desired by the OIDB and shall handover the same to OIDB along with all articles as may have been provided. The decision of the competent authority in OIDB shall be final and will be binding upon the contractor.
12.2	Contract can be terminated by either party after giving notice as above to the other party extendable by mutual agreement till alternate arrangements are made. However, OIDB reserves the right to terminate the contract without giving any notice in case the contractor commits breach of any of the terms of the contract. OIDB's decision in such a situation shall be final and shall be accepted by the contractor without any objection or resistance.
12.3	OIDB reserves the right to terminate the contract at any time as above if the services are found unsatisfactory and performance security deposit shall be forfeited. OIDB also has the right to award the contract to any other agency at the cost, risk and responsibilities of contractor and excess expenditure incurred on account of this will be recovered by OIDB from security deposit or pending bill or by raising a separate claim. However, the agreement can be terminated by the contractor by giving three months' notice in advance. If the contractor fails to give three months' notice in writing for termination of the agreement then three month's payment, etc. and any amount due to the agency from OIDB shall be forfeited.
12.4	Contract can be terminated by OIDB if any document/representation of the bidder is found to be incorrect/false and/or the contractor fails to perform its obligations and duties as enumerated in the tender document and/or fails to remedy the breach within 7 days of notice by OIDB.
12.5	On termination of the contract, contractor will hand over all the equipment/articles etc. provided by OIDB, in good working condition, back to OIDB.
13	Force Majeure
13.1	Neither party will be liable for any claim on account of any loss, damage or compensation whatsoever, arising out of any failure to carry out the terms of this contract, where such failure is caused due to force majeure conditions like war, rebellion, mutiny, civil commotion, fire, riots, earthquake, drought, flood crop

failure, or act of God or due to any restraint or regulation of the state or central government or a local authority. A notice of such occurrence is to be given to the other party in writing within 10 days from the date of occurrence of the force majeure condition, furnishing therewith documentary evidence supporting the invoking of the force majeure and will inform other party of the period for which the force majeure condition continued with documentary evidence thereof this effect.

Annexure-I

OIDB Bhawan is situated at Plot No. 2, Sector-73, Noida (Uttar Pradesh). The building with a built up area of 4, 25,000SFT is constructed on a plot of 16,000SQM. There are 4 blocks in the building. 3 blocks are with G+3 floor construction while the 4th block is with G+9 floor construction. In addition there are two level basements, lower & upper. The basement has utilities meant for large building complex. These are DG Plant, HVAC, UPS, fire water pump house, electrical switch room, IBMS, sewage treatment plant, storage space in addition to parking facilities. Building has 8 lift of 1000/1300 kg loading capacity.

Building is provided with fire hydrants at all floors, with two firefighting pumps supported by a Diesel Engine driven fire water pump and two jockey pumps. Inside of office complex has been provided with water sprinklers, covering whole of the building. In additions to this portable fire extinguishers of C02 type, water type, DCP/ABC types have been provided. Adequate number of hose reels, branch pipe with nozzles, valves etc. have been provided. All these mentioned collectively are referred as firefighting system. The exact layout of lines, hydrant, hose reels and other facilities can be seen at site for better understanding.

OIDB would like to seek the services of expert agency to take care of the whole firefighting system and water management system for its operation, upkeep, routine check, comprehensive maintenance, repair, replacement of defective parts as may be required, conduct mock drill, prepare survey reports for inspection/check by statutory body, obtaining NOC from fire safety department of Govt. of UP/ Noida Authority.

LIST OF INSTALLATION

Sr.	Item Description	Quantity	
1	Fire hydrants/Hydrant valve	57/57	
2	Hose reel	43	
3	RRL hose pipe, 63mm dia, 15m long	172	
4	Branch nozzle	41	
5	Rubber pipe 36M with nozzle	43	Padmini make
6	Brass ball valve, 25mm	48	Zoloto make
7	Butterfly valve 50/80/100/200 mm	6/9/4/8	
8	Sprinkler	4990	
9	Fire extinguisher		
9.1	Carbon Di-Oxide type, 4.5kg	54	
9.2	ABC type, 5Kg	49	
9.3	Water Co2, 9Kg	43	
9.4	ABC type, 10Kg	43	
10	Flow switch	20	
11	Fireman's axe	33	
12	Pressure gauges/Pressure switch	12/5	
13	Air release valve	7	
14	Hose cabinet 1500x 900mm	33	
15	Hose cabinet 750x600x300	24	
16	NRVs		
16.1	65mm	12	Advance make
16.2	80mm	2	Audco make
16.3	100mm	2	Audco make
16.4	200mm	4	Audco make 2
17	Service water pump & motor	3	Grundfos make
18	Water softening plant (Large)	1	Ion Exchange
19	Water Softening plant (small)	1	Ion Exchange
20	Air vessel	2	
21	Diesel Engine pump 2280LPM	1	Kirloskar make
22	Main hydrant pump & motor 2280LPM	2	Kirloskar make
23	Water body pumps	10	Kirloskar make
24	Jockey pump & motor 280LPM	2	Kirtoskar make
25	Electrical panel	16	
26	Hydro pneumatic system	1	
27	Softening plant pump & motor	3	Grundfos make
28	Sump pump	12	
29	Fire water Underground tank	2x1,00,000	
30	Fire water overhead tank	1x20,000 L	
31	Raw water pump & motor	2	Grundfos make
32	Chemical dosing pump & motor	1	Milton make

Note: Inventory as mentioned above is indicative only. It may vary on actual check of the system.

- Fire water pump
Type-100-36/125-401150-46, 90KW, 171M³/hr, Kirloskar make -2 nos
- Jockey water pump
Type - CPHM-32136, 10.8 M³/hr, 15KW, Kirloskar make -2 nos
- Service water pump
Type CRCM, 420 LPM, 7.5KW, vertical pump, Grundfos make - 3 nos
- Water softening pump
2.2KW,, 240LPM, monoblock pump, Kirloskar make - 2 nos
Water softening plant
4 KW verical pump CRCM type Grundfos make - 2 nos.
- Plumbing water pump
Range varying between 2.2 Kwto 15 KW, Kirloskar make - 10 nos
- Dosing pump
V-series Millon Roy make 0.25KW - 1 no.
One No. engine-pump set Kirloskar oil engine make
Type R1040/R1080

Annexure – II

Sl. No.		To be filled by the bidder
		Experience in similar work
1a	i	Name of installation
	ii	Annual value of O&M contract inclusive of Tax
	iii	Year(s) of O&M contract
	iv	Technical details of chiller plant
	v	No. Of chillers & break-up of their capacity
	vi	Total capacity of chiller plant
	vii	Capacity of highest chiller unit
1b	i	Name of installation
	ii	Annual value of O&M contract inclusive of Tax
	iii	Year(s) of O&M contract
	iv	Technical details of chiller plant
	v	No. Of chillers & break-up of their capacity
	vi	Total capacity of chiller plant
	vii	Capacity of highest chiller unit
1c	i	Name of installation
	ii	Annual value of O&M contract inclusive of Tax
	iii	Year(s) of O&M contract
	iv	Technical details of chiller plant
	v	No. Of chillers & break-up of their capacity
	vi	Total capacity of chiller plant
	vii	Capacity of highest chiller unit
2	i	GST registration number
	ii	PF registration number
	iii	ESI registration number
	iv	Labour licence/registration number
	v	Electrical Contractor License No.
	Vi	PAN No.
3		Annual turnover of the company
	i	2015-16
	ii	2016-17
	iii	2017-18
Note:		
1. Above information to be furnished with supporting documents.		
2. Annexure-II not filled with desired information & supporting documents may invite disqualification.		
3. Additional sheet may be used in case of insufficient space.		

Name of the Tenderer			
Complete Postal address of the Tenderer			
Earnest Money Deposit (EMD) details			
Company Profile			
Name of the Company/Firm & complete registered address			
Legal Status (Individual, Proprietary firm, Partnership firm. Limited Company or Corporation)			
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason for name change?			
Were you or your company ever required to suspend services? If so, give the details of the contract and reasons thereof.			
Have you or your constituent ever left the contract awarded to you incomplete? If so, give details of the contract and reasons for not completing the contract			
Name, Designation and Tel. No(s) of the Contact Person and email address			
Year of commencement of business			
Statutory details (photocopy to be attached)			
Registration No. of the Firm-			
PAN No.-			
EPFO Registration No. –			
ESI Registration No. –			
GST Registration No.-			
License No.-			
Income Tax Assessment Completion Certificates for the financial year 2015-16, 2016-17and 2017-18			
Annual financial turnover for the financial year 2015-16, 2016-17and 2017-18.	2015-16	2016-17	2017-18
Rs. Lakhs			

CONTRACT AGREEMENT FORM

CONTRACT AGREEMENT NO.....

DATE.....

THIS AGREEMENT is made onbetween Oil Industry Development Board (hereinafter referred to as "Board" which expression unless excluded or repugnant to the context be deemed to include his successors and assigns), and whose principal place of office is at OIIB Bhawan, Sector 73 NOIDA of the One part,

AND

M/S _____ having its registered office at _____ (Hereinafter referred to as "the Contractor") which expression shall unless excluded by or repugnant to the context be deemed to include his successors, heirs, executors, administrators representatives and assigns of the other part for providing operation & maintenance of firefighting, water management and other allied packages.

NOW THIS AGREEMENT WITNESSETH as follows

- (3) WHEREAS the Board invited bids through online tender, vide Notice Inviting Tender dated _____ for "availling operation and for firefighting, water management and other allied packages (as defined in the bidding document)" at OIIB Bhawan, Sector-73, NOIDA under Tender No. _____ "
- II. AND WHEREAS the contractor submitted his bid vide No. _____ dated _____ in accordance with the procedure mentioned along with the bid documents and represented therein that it fulfils all the requirement and has resources and competence to provide the requisite services to the Board.
- III. AND WHEREAS the Board has selected M/s _____ as the successful bidder ("the Contractor") pursuant to the bidding process and awarded the Letter of Award (LOA) No....., to the contractor for a total sum of Rs..... per annum (Rupees in words per annum).
- IV. AND WHEREAS the Board desires that the operation and maintenance contract for firefighting, water management and other allied packages (as defined in the bidding document) be provided, performed, executed and completed by the Contractor, in accordance with term & conditions mentioned in the Tender Document/LOA.

- V. AND WHEREAS the Contractor acknowledges that the Board can enter into Contracts with Other Contractors/Parties for operation & maintenance of firefighting, water management and other allied packages in OIDB premises, in case the Contractor breaches the terms and conditions as stipulated in the Tender document and shall waive its claim whatsoever in this regard.
- VI. AND WHEREAS the terms and conditions of this Contract have been fully accepted by the contractor and the Board as parties of the competent capacity and equal standing.
- VII. AND WHEREAS the Contractor has fully read, understood and shall abide by all the terms and conditions as stipulated in the tender document for providing operation & maintenance of firefighting, water management and other allied packages in the Client's premises, falling which the contract is liable to be terminated at any time, without assigning any reason by Board.

VIII. AND WHEREAS OIDB and Contractor agree as follows:

1. In this Agreement (including the recitals) capitalized words and expressions shall have the same meanings as are respectively assigned to them in the contract documents referred to.
2. The following document shall be deemed to form and be read and construed as part of this agreement:
 - i. The Letter of Award (LOA) issued by the Board
 - ii. The complete Bid, as submitted by the Contractor
 - iii. The corrigendum, if any, issued by the Board
 - iv. Any other documents forming part of this Contract Agreement till date.
(Performance Bank Guarantee, Bank Guarantee)

(4) Charges-Schedule annexed to this Article of Agreement.

- vi. Supplementary Agreements executed from time to time.
3. Any changes/modifications/amendments required to be incorporated in the Contract Agreement at a later stage shall be discussed and mutually agreed to by both the parties and such supplementary agreement shall be binding on both the parties and shall form the part of this contract agreement.
4. Contractor shall fully responsible for compliance of all requirements under Labour Laws and under other applicable laws & rules.
7. Board at their option, without prejudice to its rights hereunder, may cancel the contract at any time by giving one month written notice in case the contractor does not comply with its obligations under this contract. The Board shall in that event forfeit

the Security Deposit of the contractor and seek all expenses and damages that may be incurred by the Board for getting the remaining period of contractor executed/performed by another agency at the risk & cost of the contractor.

9. If any dispute or difference of any kind whatsoever arises between the contractor and Board in connection with the contract or arises out of the contract, the parties shall first make every effort to resolve amicably such dispute or difference by way of mutual consultation. If the dispute or any part thereof remains unresolved, then the same shall be referred to Secretary, OIIB who shall appoint an arbitrator in compliance of the provisions of Arbitration Act. The Courts at Delhi shall have the jurisdiction to entertain any petition in this regard.

10 This contract shall be governed by and construed in accordance with the laws of India. Each party hereby submits to the jurisdiction as set out in the Dispute Resolution Procedure in the Condition of Contract.

IX. IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of India on the day, month and year indicated above.

Signed on behalf of the
M/s

(Authorized Signatory)

Witness: (1)

Signed on behalf of the
Oil Industry Development Board

(Authorized Signatory)

Witness: (1)

ON NON JUDICIAL STAMP PAPER OF RS.100/-

To

M/s Oil Industry Development Board
3rd Floor, G+3 block, OIIB Bhawan
Plot No. 2, Sector-73
NOIDA-201301

Sub: Performance Bank Guarantee

Dear Sirs,

M/s..... having its Registered Office at..... Have been awarded contract for Operation and Maintenance of firefighting, water management and other allied packages by Oil Industry Development Board (OIDB). As per the conditions of the contract M/s..... have to pay a sum of Rs..... /- (Rupees in words) as Performance Security Guarantee, in the form that includes guarantee executed by a Nationalized Bank undertaking full responsibility to indemnify Oil Industry Development Board, in case of default.

The said M/s.....(contractor) have approached us and at their request and in consideration of the promises we.....(bank), having our Head office at Have agreed to give such guarantee as hereinafter mentioned.

1. We.....(bank) hereby undertake that if any default shall be made by M/s.....in performing any of the terms and conditions of the contract awarded to them or in payment of any money payable to Oil Industry Development Board, we shall on a demand by you pay to you, in such manner as you may direct the said amount of Rs..... (Rupees in words) or such portion thereof, not exceeding the said sum, as you may from time to time.
2. You will have the full liberty without reference to us and without affecting the guarantee, to postpone for any number time or from time to time the exercise of any of the powers and rights conferred or forebear from enforcing any powers or rights or by reason of time given to the said M/s.....(contractor) which under law relating to the sureties would but for the provision have the effect of releasing us.
3. Your right to recover the said sum of Rs..... (Rupees in words) from us in manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes have

been raised by the said M/s.....(contractor) and /or that any dispute or disputes are pending before any officer, Tribunal or Court.

4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the said M/s.....(contractor) but shall in all respects and for all purpose be binding and operative until payment of all money due to you in respect of such liability or liabilities is paid.
5. Our liability under this guarantee is restricted to Rs..... (Rupees in words). Our guarantee shall remain in force until 31-12-2021. Unless a claim, under this guarantee is lodged with us till 30-6-2022 i.e. within six months from the date of expiry of guarantee, all your rights under the said guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.
6. We have power to issue this guarantee in you favour under our Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney dated..... granted to him by the bank.

We (Bank) lastly undertake not to revoke this guarantee except with your previous consent in writing.

Yours faithfully,

_____ Bank
By its constituted Attorney

Signature of a person duly Authorised
To sign on behalf of the Bank