

**Oil Industry Development Board**  
**(A Statutory Body under Ministry of Petroleum & Natural Gas, Govt. of India)**

No.6/2/2011-OIDB

June 15, 2019

**VACANCY CIRCULAR**

Applications are invited for the following posts for OI DB's Office located at Sector 73, Noida, UP on **DEPUTATION BASIS** from Central Government/Autonomous Bodies:-

Sl. No.	Name of Post / Grade Pay/Level	No. of Post(s)	Age Limit
1.	Manager(Estate) Grade Pay Rs.6600 (Level 11)	01	Not exceeding 56 years for deputation
2.	Section Officer Grade Pay Rs.4600 (Level 7)	02	- as above -
3.	Accountant Grade Pay Rs.4600 (Level 7)	01	- as above -
4.	Steno Grade 'C' Grade Pay Rs.4200 (Level 6)	01	- as above -
5.	UDC Grade Pay Rs.2400(Level 4)	01	- as above -

Note: Number of vacancies may vary for the post of Section Officer.

**(1) Eligibility criteria for the post of Manager (Estate)**

Asst. Executive Engineer with at least 5 years of service in the Grade Pay of Rs.5400 or Executive Engineer in the Grade Pay of Rs.6600 in the Pay Band of Rs.15600-39100 in CPWD/PWD etc. or equivalent in the Central/State Government.

**Essential:**

Graduate. Should have 6 years" experience in the Grade Pay of Rs.4800 or more or 7 years in the Grade Pay of Rs.4600 in the Central Government / Public Sector/Autonomous organizations with experience of procurement, contracts, civil works.

**Desirable:**

Knowledge of computer viz. MS-Office, internet is desirable.

**(2) Eligibility criteria for the post of Section Officer**

Assistants with 5 years' service in the Grade Pay of Rs.4200 (Level 6) and possessing the educational qualifications and experience as prescribed for direct recruit.

**Essential:**

Graduate with at least 3 years' experience in a supervisory capacity or holding analogous post in the Central Government/Public Sector/Autonomous organizations.

**Desirable:**

Knowledge of computer.

**(3) Eligibility criteria for the post of Accountant**

Assistant/Stenographer Grade 'C' with 5 years' service in the grade pay of Rs.4200(Level 6) and possessing the educational qualifications and experience prescribed for direct recruits-

**Essential:**

Graduate preferably with a Master Degree in Commerce. Should have knowledge of preparation & finalization of Annual Accounts manually as well as using TALLY accounting software with at least 5 years' experience.

**OR**

Subordinate Accounts Service Accountant of Indian Audit & Accounts Department/ Railways/ Defence/ Posts & Telegraphs/ Controller General of Accounts with one year experience as qualified Accountant or Cost Accountant.

**Desirable:**

Knowledge of computer using Tally.

**(4) Eligibility criteria for the post of Stenographer Grade 'C'**

Stenographer Grade 'D' with 10 years' service in the Grade Pay of Rs.2400 (Level 4) and possessing the educational qualifications and experience prescribed for direct recruits-

**Essential:**

Graduate with a minimum speed of 100 w.p.m. in shorthand and 40 w.p.m. in typing (English/Hindi). Minimum 5 years regular experience in the line in a Government/Public Sector/Autonomous Organizations.

**Desirable:**

Knowledge of computer viz. MS-Office, internet is essential.

**(5) Eligibility criteria for the post of UDC:**

LDC with 8 years" service in the Grade Pay of Rs.1900 and possessing the educational qualifications and experience prescribed for direct recruits-

**Essential:**

Graduate from a recognized University with 3 years experience in clerical work.

**Desirable:**

Knowledge of computer viz. MS-Office, internet is desirable.

**Other conditions:**

1. Deputation would be governed by the terms and conditions contained in ***DoP&T's OM No. 6/8/2009-Estt.(Pay-II) dated 17th June 2010, as amended from time to time.***
2. Applicants from Govt./Central Autonomous Bodies must send their applications through proper channel along with **latest five years certified APARs, Cadre Clearance and Vigilance Clearance.**
3. The Board reserves the right not to fill up the above posts without assigning any reason. The number of vacancy(ies) may also vary.
4. Candidates applying for more than one post shall submit separate application.
5. Applications sent through email or fax will not be entertained.
6. Applications which are not in conformity with the requirement indicated in the advertisement are liable to be rejected.
7. Canvassing in any form will result in disqualifications of candidature.
8. OI DB will not take any responsibility for any delay in receipt or loss in postal transit for any application or communication.
9. Post-wise Recruitment Regulations are available on our website <http://oidb.gov.in> under the heading 'OI DB Employees Rules and Regulations' Sub heading 'OI DB Employees (Recruitment) Regulations, 2011'.
10. Applications in the prescribed format duly completed in all respects and signed by the candidates with self-attested copies of testimonials etc. should reach the Manager (P&A), Oil Industry Development Board, OI DB Bhawan, Plot No.2, Sector-73, Noida-201301, U.P. within 45 days from the date of publication of vacancy in Employment News. Envelope containing the completed application form must be superscribed and underlined as "Application for the post of \_\_\_\_\_".

(Rajeev Rana)  
Manager (P&A)

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## Application Form

Application No. :  
Received on :

Affix Recent  
Passport Size attested  
Photograph

1. Name of the Post : \_\_\_\_\_
2. Name (in BLOCK letters) : \_\_\_\_\_
3. Father's / Husband's Name : \_\_\_\_\_
4. Date of Birth 

DD	MM	YY

 Sex : \_\_\_\_\_
5. Age : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
6. Nationality : \_\_\_\_\_
7. Religion : \_\_\_\_\_
8. Place of Birth : \_\_\_\_\_
9. Marital Status : \_\_\_\_\_
10. Whether SC/ST/OBC : \_\_\_\_\_
11. Address for Communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Pin Code 

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12. Contact Phone No. with STD code : \_\_\_\_\_ Mobile \_\_\_\_\_  
Email Address : \_\_\_\_\_  
13. Permanent Address : \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
Pin Code 

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14. Educational Qualification :

Examination Passed	Institute/ University	Year of Passing	Main Subjects	% of Marks

15. Experience (particulars of all previous and present employment are to be furnished) :

Name & address of employer	Post held	Pay Scale	Whether Central/ State Govt./PSU/ Autonomous / Aided Institution/ PVT.	Duration of service		Type of work/field of experience	Permanent or Temporary
				From	To		

16. Any other relevant information :

17. Declaration :

I declare that all information supplied by me, as above are true, complete and correct to the best of my knowledge and belief. I also fully understand that in the event of any information being found false or incorrect, my candidature may be summarily rejected or employment terminated.

Signature of Candidate

Place :

Date :





# INDIAN INSTITUTE OF MANAGEMENT SHILLONG

Mayurbhanj Complex, Nongthymmai Shillong - 793014, Meghalaya

No. IIM/Admn/118/10/2019/91

Dated : 31-05-2019

## ADVERTISEMENT FOR FILLING UP BACK LOG VACANCIES (SC/ST/OBC/PWD) FOR FACULTY POSITIONS

Indian Institute of Management Shillong invites **ONLINE** applications available in the website of the Institute for the following Posts in the following Areas :

Sl	Name of the Posts	Scale of Pay	Indicative backlog vacancies			
			SC	ST	OBC	PWD
1	Professor / Professor of Industrial Practice	Level-14A Initial Basic Pay Rs. 1,59,100/-	1	0	2	
2	Associate Professor / Associate Professor of Industrial Practice	Level-13 A2 Initial Basic Pay Rs. 1,39,600/-	2	1	3	1
3	Assistant Professor Grade-I / Assistant Professor of Industrial Practice	Level-12 Initial Basic Pay Rs. 1,01,500/-	3	1	4	

### Areas

1. Economics & Public Policy	2. Finance & Accounting
3. Information Systems	4. Marketing Management
5. Operations & Quantitative Techniques	6. Organizational Behaviour & Human Resources
7. Strategic Management	8. Sustainability, Corporate Social Responsibility & Ethics

### Eligibility Conditions :

Positions	Qualifications	Experience
<b>Professor</b>	Ph.D with first class at the preceding degree or equivalent with a very good academic record throughout	Minimum 10 years' experience of which at least 4 years should be at level of Associate Professor in IITs, IIMs, NITIE, IISc Bangalore and IISERs.
<b>Associate Professor</b>	Ph.D with first class at the preceding degree or equivalent in the appropriate branch with a very good academic record throughout	Minimum 6 years teaching/research/ industrial experience of which at least 3 years should be at the level of Assistant Professor/Senior Scientific Officer / Senior Design Engineer in the AGP / GP of Rs. 8000/- and above.
<b>Assistant Professor Grade-I</b>	Ph.D with first class at the preceding degree or equivalent in the appropriate branch with a very good academic record throughout	Minimum 3 years teaching/research/ industrial experience (exclusive period of doing Ph. D)
<ul style="list-style-type: none"> <li>Professor of Industrial Practice</li> <li>Associate Professor of Industrial Practice</li> <li>Assistant Professor of Industrial Practice</li> </ul>	An outstanding top executive working in Industry/ Corporate with established reputation and who has made significant contribution to knowledge, but does not have a Ph.D degree could be considered for appointment.	

### IMPORTANT INSTRUCTIONS

- This Advertisement is only for filling up Backlog vacancies of SC/ST/OBC/PWD as per the indicative no. of vacancies given above.
- Candidates applying under SC, ST, OBC category as required to submit relevant certificate in support of their claim for the category i.e. SC, ST or OBC.
- Candidates applying under PWD category are required to submit the Disabilities Certificate issued by the Competent Authority in the format prescribed by the Government of India for this purpose.
- Mere fulfilment of minimum eligibility criteria is not a claim for interview call.
- Candidates will be called for Interview as per recommendations of the Screening Committee constituted for the purpose.
- The Institute reserves the right to reject any/all applications without assigning any reason.
- No interim correspondence will be entertained.
- Pay and Allowance are admissible as per Government of India rules and as per rules of the Institute.
- Only interested persons belonging to any of the above category and who fulfils the minimum eligibility criteria may apply **ONLINE** through the Recruitment Portal available in the Institute website [www.iimshillong.ac.in](http://www.iimshillong.ac.in).
- Printed Online Applications along with all self-attested copies of certificates, marksheets, caste certificate / certificate of disability and testimonials along with recent passport size photograph affixed should reach "The Director, IIM Shillong, Mayurbhanj Complex, Nongthymmai, Shillong - 793014, Meghalaya" by post.
- Candidates, who are already in service are required to apply **ONLINE**. However, a print out of the application should be forwarded through Proper Channel to the Director, IIM Shillong, Mayurbhanj Complex, Nongthymmai, Shillong - 793014, Meghalaya.
- The candidates already in service will be required to produce a No Objection Certificate (NOC) from their current employer, at the time of interview.
- The Last date for Applying **ONLINE** through the Recruitment Portal is **30 June 2019**.
- The Last date for Receipt of Printed Online Application along with Documents / Certificates etc. is **08 July 2019**.

Chief Administrative Officer

IIM Shillong

EN 11/80



# Union Public Service Commission

## COMBINED DEFENCE SERVICES EXAMINATION (II), 2019 [INCLUDING SSC WOMEN (NON-TECHNICAL) COURSE]

The Union Public Service Commission will hold the **Combined Defence Services Examination (II), 2019 on 8th September, 2019** for admission to Indian Military Academy, Indian Naval Academy and Air Force Academy for the Courses commencing in **July 2020** and Officers Training Academy, Chennai for the Courses (Men and Women) commencing in **October, 2020**. The detailed notice will be available on the Commission's website [<http://upsc.gov.in>] on **12th June, 2019**.

Candidates are required to apply online at <http://upsconline.nic.in> only. No other mode of submission of application is allowed. For details regarding the Eligibility Conditions, Syllabus and Scheme of the examination, Centers of examination, Guidelines for filling up online application form etc. aspirants must refer to the Detailed Notice of the examination on the Commission's website.

**"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply"**

EN 11/11



### Directorate of Jute Development

Government of India

Ministry of Agriculture & Farmers Welfare  
(Department of Agriculture, Co-operation & Farmers Welfare)

1st MSO Building, Maz. Floor, Nizam Palace Campus  
234/4, Acharya Jagadish Chandra Bose Road  
Kolkata-700020, West Bengal

Walk in interview on 04.07.2019

Engagement of One (1) Consultant on Contract basis under National Food Security Mission (NFSM)

Tenure: 2019-20 (FY).

Honorarium: Consolidated Rs. 65,000/- + Rs. 3,000 transport allowance per month.

### Educational Qualifications/experiences

- Doctorate Degree in Agronomy/ Agriculture Extension / Soil Science / Plant Breeding / Plant Protection / Agricultural Engineering / or any other agricultural subject.
- Ability to analyze data and preparation of projects, writing reports.
- Having at least 10 years of field experience in crop production/mechanization.

Age Limit: Below 65 years ( as on 30th June, 2019), subject to relaxation.

For details - Visit the website of this Directorate under recruitment (<http://jute.dac.gov.in>)

Narender Kumar

Director

EN 11/75

Ph.: 033-22879465



### Oil Industry Development Board

(Ministry of Petroleum & Natural Gas)

OIDB Bhawan, Plot No. - 02, Sector-73

Noida-201301 (UP)

Tel- 0120-2594679, Fax- 0120-2594630

Applications are invited for filling up of following posts on **DEPUTATION BASIS** in Oil Industry Development Board (OIDB) located at Sector 73, Noida, U.P.

Sl. No.	Name of Post	Pay Band/Grade Pay/Level	No. of Post
1.	Manager (Estate)	GP Rs. 6600 (Level 11)	01
2.	Section Officer	GP Rs. 4600 (Level 7)	02
3.	Accountant	GP Rs. 4600 (Level 7)	01
4.	Steno Grade 'C'	GP Rs. 4200 (Level 6)	01
5.	UDC	GP Rs. 2400 (Level 4)	01

Period of deputation : As per Govt. of India's guidelines issued from time to time.

Age : Not exceeding 56 years.

Last date for receipt of applications in OIDB through proper channel is **45 days from the date of publication of vacancy in Employment News**. For more details, please login to OIDB website : <https://oidb.gov.in>.

(Rajeev Rana)

Manager (P&A)

EN 11/56

davp 33113/11/0002/1920



**Recruitment Regulations for the post of  
Manager (Estate)**

1.	Name of Post	:	Manager (Estate)
2.	No. of Posts	:	1 (One)
3.	Classification	:	Group 'A'
4.	Pay Band / Grade Pay	:	PB-3 / Rs.15600-39100 Grade Pay – Rs.6600/-
5.	Whether selection post or non-selection post	:	Selection Post
6.	Age limit for direct recruits	:	45 years.
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension Rules, 1972)	:	Not applicable.
8.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> Graduate. Should have 6 years' experience in the Grade Pay of Rs.4800 or more or 7 years in the Grade Pay of Rs.4600 in the Central Government / Public Sector/Autonomous organizations with experience of procurement, contracts, civil works. <b>Desirable:</b> Knowledge of computer viz. MS-Office, internet is desirable.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No.
10.	Period of Probation, if any	:	Two years for direct recruits only. 'Nil' for promotees.
11.	Method of recruitment – Whether by direct recruitment or by deputation/transfer & percentage of the vacancies to be filled by various methods	:	Promotion, failing which by deputation/direct recruitment.
12.	In case recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	:	<b>Promotion:</b> Promotion from Officers with 6 years' experience in the Grade Pay of Rs.4800 or more or 7 years regular service in the Grade Pay of Rs.4600 (excluding Accounts Officer & Accountant) and possessing the educational qualifications and experience as prescribed for direct recruits under Column 8.

			<b>Deputation:</b> Asst. Executive Engineer with at least 5 years of service in the Grade Pay of Rs.5400 or Executive Engineer in the Grade Pay of Rs.6600 in the Pay Band of Rs.15600-39100 in CPWD/PWD etc. or equivalent in the Central/State Government.
13.	If a DPC exists, what is its composition	:	DPC comprising Secretary, OIDB as Chairman with FA&CAO (OIDB) and Director/Deputy Secretary (Finance), MOP&NG as members.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.

**Recruitment Regulations for the post of  
Section Officer**

1.	Name of Post	:	Section Officer
2.	No. of Posts	:	3 (Three)
3.	Classification	:	Group 'B'
4.	Pay Band / Grade Pay	:	PB-2 / Rs.9300-34800 Grade Pay – Rs.4600/-
5.	Whether selection post or non-selection post	:	Selection Post
6.	Age limit for direct recruits	:	35 years
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension Rules, 1972)	:	Not applicable.
8.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> Graduate with at least 3 years experience in a supervisory capacity or holding analogous post in the Central Government/Public Sector/ Autonomous organizations.  <b>Desirable:</b> Knowledge of computer.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of Probation, if any	:	Two years for direct recruits only. 'NIL' for promotees.
11.	Method of recruitment – Whether by direct recruitment or by deputation/transfer & percentage of the vacancies to be filled by various methods	:	Promotion, failing which by deputation/ direct recruitment.
12.	In case recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	:	<b>Promotion:</b> Fifty percent of vacancies by Promotion from eligible Assistants with 5 years regular service and Fifty percent through departmental competitive examination from the following categories of officers :-  Assistant/Steno Gr. 'C' ...5 years regular service



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			<b>Deputation:</b> Assistants with 5 years' service in the Grade Pay of Rs.4200 and possessing the educational qualifications and experience prescribed for direct recruits under column 8.
13.	If a DPC exists, what is its composition	:	DPC comprising Secretary, OIDB as Chairman with FA&CAO (OIDB) and Director/Deputy Secretary (Finance), MOP&NG as members.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.

**Recruitment Regulations for the post of  
Accountant**

1.	Name of Post	:	Accountant
2.	No. of Posts	:	1 (one)
3.	Classification	:	Group 'B'
4.	Pay Band / Grade Pay	:	PB-2 / Rs.9300-34800 Grade Pay – Rs.4600/-
5.	Whether selection post or non-selection post	:	Selection Post
6.	Age limit for direct recruits	:	35 years
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension Rules, 1972)	:	Not applicable.
8.	Educational & other qualifications required for direct recruits	:	<p><b>Essential:</b> Graduate preferably with a Masters Degree in Commerce. Should have knowledge of preparation &amp; finalization of Annual Accounts manually as well as using TALLY accounting software with at least 5 years experience.</p> <p style="text-align: center;"><b>OR</b></p> <p>Subordinate Accounts Service Accountant of Indian Audit &amp; Accounts Department/ Railways/ Defence/ Posts &amp; Telegraphs/ Controller General of Accounts with one year experience as qualified Accountant or Cost Accountant.</p> <p><b>Desirable:</b> Knowledge of computer using Tally.</p>
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of Probation, if any	:	Two years for direct recruits only. 'NIL' for promotees.
11.	Method of recruitment – Whether by direct recruitment or by deputation/transfer & percentage of the vacancies to be filled by various methods	:	Promotion, failing which by deputation/ direct recruitment.
12.	In case recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	:	<b>Promotion:</b> Promotion from the posts of Assistant/Stenographer Grade 'C' with 5 years' service in the Grade Pay of Rs.4200 and possessing the educational

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		<p>qualifications and experience prescribed for direct recruits under column 8.</p> <p><b>Deputation:</b></p> <p>Assistant/Stenographer Grade 'C' with 5 years' service in the Grade Pay of Rs.4200 and possessing the educational qualifications and experience prescribed for direct recruits under column 8.</p>
13.	If a DPC exists, what is its composition	: DPC comprising Secretary, OADB as Chairman with FA&CAO (OADB) and Director/Deputy Secretary (Finance), MOP&NG as members.
14.	Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable.

**Recruitment Regulations for the post of  
Stenographer Grade 'C'**

1.	Name of Post	:	Stenographer Grade 'C'
2.	No. of Posts	:	2 (Two)
3.	Classification	:	Group 'B'
4.	Pay Band / Grade Pay	:	PB-2 / Rs.9300-34800 Grade Pay – Rs.4200/-
5.	Whether selection post or non-selection post	:	Non-Selection Post
6.	Age limit for direct recruits	:	30 years
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension Rules, 1972)	:	Not applicable.
8.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> Graduate with a minimum speed of 100 w.p.m. in shorthand and 40 w.p.m. in typing (English/Hindi). Minimum 5 years regular experience in the line in a Government/Public Sector/ Autonomous Organizations.  <b>Desirable:</b> Knowledge of computer viz. MS-Office, internet is essential.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of Probation, if any	:	Two years for direct recruits only. 'NIL' for promotees.
11.	Method of recruitment – Whether by direct recruitment or by deputation/transfer & percentage of the vacancies to be filled by various methods	:	Promotion, failing which by deputation/ direct recruitment.
12.	In case recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	:	<b>Promotion:</b> Promotion from the post of Stenographer Grade 'D' with 10 years regular service.  <b>Deputation:</b> Stenographer Grade 'D' with 10 years service in the Grade Pay of Rs.2400 and possessing the educational qualifications and experience prescribed for direct recruits under column 8.
13.	If a DPC exists, what is its composition	:	DPC comprising FA&CAO as Chairman with DCF&AO and Manager (P&A) as members.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.



**Recruitment Regulations for the post of  
Upper Division Clerk**

1.	Name of Post	:	Upper Division Clerk (UDC)
2.	No. of Posts	:	2 (Two)
3.	Classification	:	Group 'C'
4.	Pay Band / Grade Pay	:	PB-1 / Rs.5200-20200 Grade Pay – Rs.2400/-
5.	Whether selection post or non-selection post	:	Non-Selection Post
6.	Age limit for direct recruits	:	30 years
7.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension Rules, 1972)	:	Not applicable.
8.	Educational & other qualifications required for direct recruits	:	<b>Essential:</b> Graduate from a recognized University with 3 years experience in clerical work.  <b>Desirable:</b> Knowledge of computer viz. MS-Office, internet is desirable.
9.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	:	No
10.	Period of Probation, if any	:	Two years for direct recruits only. 'NIL' for promotees.
11.	Method of recruitment – Whether by direct recruitment or by deputation/transfer & percentage of the vacancies to be filled by various methods	:	Promotion, failing which by deputation/ direct recruitment.
12.	In case recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made.	:	<b>Promotion:</b> Promotion from the post of LDC with 8 years regular service.  <b>Deputation:</b> LDC with 8 years' service in the Grade Pay of Rs.1900 and possessing the educational qualifications and experience prescribed for direct recruits under column 8.
13.	If a DPC exists, what is its composition	:	DPC comprising FA&CAO as Chairman with DCF&AO and Manager (P&A) as members.
14.	Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.